

# **FROME LADIES HOCKEY CLUB CONSTITUTION**

**October 2009**

## **1. NAME**

The name of the Club shall be: Frome Ladies Hockey Club.

## **2. ADDRESS**

Care of the Honorary Secretary.

## **3. STATUS**

The Club shall be a member club affiliated to England Hockey and the Western Counties and Somerset Hockey Associations.

## **4. OBJECTIVES**

The objectives of the Club shall be:

- a) To promote, encourage and extend amateur hockey for all those wishing to participate.
- b) To make provision for playing facilities and to arrange matches as and when required.
- c) To foster friendship between members and players associated with the game of hockey.

## **5. INJURIES**

The Club accepts no responsibility for injuries suffered by Players or officials during the game of hockey. All players; in particular self employed; should ensure they are covered by their own insurance policy as the Club' own insurance policy is limited in its terms. A copy of the Clubs policy can be obtained from the Honorary Secretary.

## **6. COLOURS**

Club colours shall be black and/or pink.

## **7. ELIGIBILITY AND TERMS OF MEMBERSHIP**

Membership of the Club shall be open to playing members, umpires, coaches, associate members and honorary members of the Club.

All playing members will be entitled to full voting rights upon payment of the appropriate adult subscription which shall be due by the end of October or within one month of their first appearance for the Club in that season, whichever is the later. Members will not be entitled to any privileges of the Club until the said subscriptions have been paid.

## **8. CLUB COMMITTEE**

a) The business of the Club shall be conducted by the Club Committee except for those matters reserved under those Rules for the Club in the annual general meeting (A.G.M.)

Officers and Officials shall be elected annually at the A.G.M. from nominations received and seconded. The Officers and Officials shall be elected for one year in the first instance.

b) The Full Committee shall consist of the following Officers:

- Chairman
- Vice Chairman
- Honorary Secretary
- Honorary Treasurer

- Fixture Secretary
- Social Secretary
- Web Site Administrator
- President (ex-officio)
- Club Manager
- Captain of each adult team that the Club supports or their nominated deputy.

The Committee shall meet regularly and have the power to appoint sub-committees as appropriate. In this case the Executive Committee consists of the following members:

- Chairman
- Vice Chairman
- Honorary Secretary
- Honorary Treasurer
- Club Manager

A quorum for meetings of the Full Committee shall be 50% of the Full Committee members and for the Executive Committee it shall be 80% of the Executive Committee members. The Chairman shall, in addition to his/her vote have the casting vote at meetings.

## **9. SUBSCRIPTIONS**

The annual subscription and match fees shall be agreed by the Full Committee for approval at the A.G.M. and shall be stated in the welcome booklet or fixture card.

## **10. THE ANNUAL GENERAL MEETING**

a) The A.G.M. shall be held at the end of each season. The date, venue and time of the A.G.M. shall be notified to all members at least 28 days in advance of the meeting.

b) A quorum for the A.G.M. shall be 20 members or one third of the adult members, whichever is the lower.

c) That the minutes of the A.G.M. are presented at the first full Committee meeting of the new Committee.

## **11. CHANGES TO THE RULES**

The rules of the Club may be changed by a resolution passed by at least a two thirds majority of those eligible voting members present and registering a vote at the A.G.M.

Notice of any proposed amendment to the rules must be given in writing to the Honorary Secretary at least 7 days before the above mentioned 28 days notice of the meeting.

## **12. SPECIAL/EXTRAORDINARY GENERAL MEETING (E.G.M.)**

a) The Club Committee may, if it thinks fit, and shall upon a written request from 20 members call an E.G.M.

b) The meeting shall be called within 14 days of the receipt of such a request.

c) The date and time of the E.G.M. shall be sent to members 7 days in advance of the meeting.

d) Notice for the E.G.M. should clearly state the reason such a meeting.

e) No other business shall be transacted.

### **13. DISSOLUTION**

The Club shall be dissolved upon a resolution passed by at least a two thirds majority of those eligible voting members present and registering a vote at the A.G.M. Following this resolution, the Executive Committee of the Committee of the Club shall take appropriate action to convert into money all the property of the Club. All remaining finances shall be divided equally between all paid up members of the Club. The Full Committee members are vicariously liable for any debts the Club may incur.

### **14. CLUB COMMITTEE**

The Full Committee shall be the sole authority for the interpretation of these rules and the decision of the Committee upon any question of interpretation, or upon any matter affecting the Club and not provided for by the rules, shall be final. They will inform all members of any decisions deemed necessary within two weeks.

### **15. CHILD PROTECTION POLICY**

The Club operates a Child Protection Policy in line with guidelines laid down by England Hockey.